



Angel Oak

CORRESPONDENT

How to Submit Your Correspondent Loan (Non-Delegated & Pre-Close Correspondents)



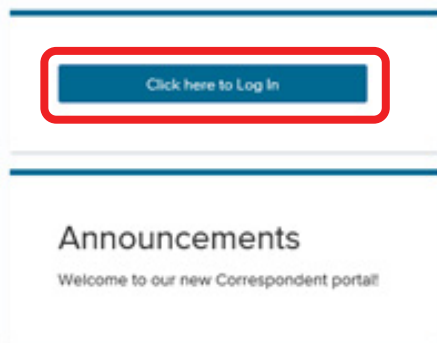
About Us

Correspondent Programs

Loan Portal Login

Contact Us

Step 2: Click on **Click here to Log In** using your Angel Oak user access credentials.



Step 3: Click on **Pipeline**.

WELCOME

PIPELINE

ADD NEW LOAN

MARKETING PORTAL ▾

DOCUMENTS ▾

Step 4: Use the **Find Loan** tool to locate your loan by entering the borrower name or loan number. Once you locate the correct loan, simply click on the loan to open the file.

Find Loan

Step 5: Under Loan Actions click on **Submit for Review**.

LOAN ACTIONS

Import Additional Data

Submit for Review

Step 6: If **Required Fields** appears on your screen, enter the required information needed.

Missing required fields and documents

Required Fields

FIELD ID	DESCRIPTION	
66	Borr Home Phone is required field	<input type="text"/>
981	Borr Declarations M 1 is required field	<input type="text"/>

Step 7: If **Documents Missing Attachments** appears on your screen, click on **Browse** for files and upload any needed Required Documents.

Documents Missing Attachments

Document Underwriting Documents is missing an attachment

Document 1003 Signed by Loan Officer is missing an attachment

Step 8: Click on **Update** once you have completed Required Fields and Documents Missing Attachments.

Review Loan

Step 9: Click on **Continue** after the portal has advised you “that the loan has been saved successfully” and asks you “Are you sure you want to submit this loan at this time?”

Are you sure you want to submit this loan at this time?

Step 10: Click on **Loan Summary** on the left side of the screen and on the right side of the screen, under **Key Dates** you will see that the loan has been Registered and Submitted for Review.



Key Dates	
Registered	01/15/2020
Submitted for Review	01/15/2020



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